

Foundations of HEMIS

2019

Hosted by the University of the Witwatersrand

UNIVERSITY OF THE
WITWATERSRAND,
JOHANNESBURG



6 August 2019



Programme for Foundations of HEMIS workshop: Tuesday 6 August 2019
Hosted by the University of the Witwatersrand at Wits Rural facility, Bushbuckridge, Limpopo

08:00 – 09:00 Arrival and Registration		
09:00 – 09:30	Welcome & Opening – University of the Witwatersrand	Prof Andrew Crouch (Vice Principal and Deputy Vice-Chancellor: Academic, University of the Witwatersrand)
09:30 – 09:40	Welcome on behalf of SAAIR	Mr Herman Visser, SAAIR Executive Committee
09:40 – 09:45	Overview of Programme	Mr Herman Visser, SAAIR Executive Committee
09:45 – 10:30	Higher Education – the big picture <ul style="list-style-type: none"> • What is HEMIS? • Why is it necessary? • PQM • The roles of DHET, CHE and SAQA • Enrolment planning • Subsidy • Quality Assurance 	Presenter: Mr Herman Visser (University of South Africa)
10:00 – 11:00	Fundamental Concepts of qualifications and courses <ul style="list-style-type: none"> • How do qualifications get approved, accredited and registered? • How do courses get approved? • Qualification types • Course levels • HEQSF credits • Funding credits • Calculation of funding credits for teaching and research • Majors • Allocation of CESM categories 	Presenter: Mr Herman Visser (University of South Africa)
11:00 – 11:30 Tea & Coffee Break		
11:30 – 13:00	Fundamental aspects of Student reporting <ul style="list-style-type: none"> • The student walk • What is a student? • Files for student reporting • Applications, registrations and cancelations • Census dates • Formative assessment and student activity • What and who to include • Scaling – why and how? • Auditing • Data integrity • Valpac validations • Valpac reports • Summative assessment (examinations) and graduation 	Presenter: Mr Leon Eygelaar (Stellenbosch University)
13:00 – 14:00 Lunch		
14:00 – 15:00	Fundamental aspects of Staff reporting <ul style="list-style-type: none"> • Biographic information (Profile file) • Staff FTE file • Who, what and how? • What to watch out for 	Presenter: Mrs Naveena Moodley (University of KwaZulu-Natal)
15:00 – 15:15 Tea & Coffee Break		
15:15 – 15:40	Fundamental aspects of Space reporting <ul style="list-style-type: none"> • Why is this important? • What is the link with students and staff? • Space usage • Use of space norms 	Presenter: Mr Jacques Botha (University of the Free State)
15:40 – 16:00	Aspects related to External audit <ul style="list-style-type: none"> • How do I prepare for the audit? • How do I interpret the audit findings? • How do I deal with the audit findings? 	Presenters: Mr Herman Visser (University of South Africa)
16:00 – 16:05	Wrap of the day	Mr Herman Visser, SAAIR Executive Committee
18:00	Braai	

