



Southern African Association for Institutional Research

Elections for 2018-2020 Executive Committee

Southern African Association for Institutional Research (SAAIR)

**Fully paid up members of the Association are hereby invited to make nominations for the
2018-2020 Executive Committee.**

Closing date for nominations: 28 September 2018

A NOMINATION PROCESS

Members of the Association that are in good standing are invited to nominate other members of the Association that are in good standing for the following:

1. President of the Association and Chairperson of the Executive Committee;
2. Vice-President of the Association
3. Five elected members of the Executive Committee

In the context of the elections, 'members in good standing' means all delegates who have paid their membership fees.

The Constitution provides that nominations must be made to the SAAIR Coordinator in writing 30 days prior to the Annual General Meeting. The closing date by which nominations must have reached the SAAIR Coordinator is **28 September 2018**.

B TERM OF OFFICE

The term of office for the Executive Committee elected at the Annual General Meeting during the October 2018 Conference in Durban will be from the date of election until the election of the new Executive Committee during the Annual General Meeting to be held during the 2020 Conference. The term of office is thus two years.

C ELECTION PROCESS

Members of SAAIR are nominated for members of the Executive or specifically for the portfolios of President (2018-2020) and Vice-President. The Vice-President is President elect, and as such will hold office as Vice-President 2018-2020, and then as President from 2020-2022. This arises from a constitutional change approved at the 2017 AGM, whereby the Vice-President (President Elect) becomes the President in the next term of office.

1. Election of President of the Association and Chairperson of the Executive Committee

The President is elected first by a simple majority of votes for those nominated for President.

2. Election of Vice-President

The purpose of this position is to ensure continuity, whereby the Vice-President is the President Elect and as such serves a two-term period.

3. Election of Members of the Executive Committee

Five places are available to be filled on the Executive Committee. Association members are thus entitled to vote for up to five nominees on the Executive Committee. *Portfolios are assigned by the members of the Executive at the first meeting of the new Executive.* Apart from the Chairperson/President and the Vice Chairperson/President Elect, the portfolios include Treasurer, Secretary, and three additional members. The Conference Chairperson is identified by the host institution of the next Conference. The Executive also has the authority to appoint ad hoc members/additional/ex-officio members during the course of the term as they see fit and to ensure representation of the membership or activities of the Association.

D ELECTORAL OFFICER

The SAAIR constitution requires the nomination and approval of an Electoral Officer. At its July meeting the Executive Committee approved the nomination put forward by the host institution, DUT, of Ms Lalitha Chetty, as the officer to oversee the electoral process prior to and during the AGM at the annual conference. Ms Chetty is DUT's Legal Advisor.