

Foundations of HEMIS

2017

Hosted by the University of the Free State



2 Augustus 2017

Programme for Foundations of HEMIS workshop: 2 August 2017

Hosted by University of the Free State
at the Monte Bello Estate

08:00 – 09:00	Arrival and Registration	
09:00 – 09:30	Welcome & Opening – University of the Free State	Mr Jacques Botha, Director: Institutional Information Systems, UFS
09:30 – 09:40	Welcome on behalf of SAAIR	Mr Herman Visser (SAAIR Executive Committee)
09:40 – 09:45	Overview of Programme	Mr Herman Visser (SAAIR Executive Committee)
09:45 – 10:30	Higher Education – the big picture <ul style="list-style-type: none"> • What is HEMIS? • Why is it necessary? • PQM • The roles of DHET, CHE and SAQA • Enrolment planning • Subsidy • Quality Assurance 	Presenter: Mr Herman Visser, University of South Africa
10:00 – 11:00	Fundamental Concepts of qualifications and courses <ul style="list-style-type: none"> • How do qualifications get approved, accredited and registered? • How do courses get approved? • Qualification types • Course levels • HEQSF credits • Funding credits • Calculation of funding credits for teaching and research • Majors • Allocation of CESM categories 	Presenter: Mr Herman Visser, University of South Africa
11:00 – 11:30	Tea & Coffee Break	
11:30 – 13:00	Fundamental aspects of Student reporting <ul style="list-style-type: none"> • The student walk • What is a student? • Files for student reporting • Applications, registrations and cancellations • Census dates • Formative assessment and student activity • What and who to include • Scaling – why and how? • Auditing • Data integrity • Valpac validations • Valpac reports • Summative assessment (examinations) and graduation 	Presenter : Mr Neels Bezuidenhout, University of South Africa
13:00 – 14:00	Lunch	
14:00 – 15:00	Fundamental aspects of Staff reporting <ul style="list-style-type: none"> • Biographic information (Profile file) • Staff FTE file • Who, what and how? • What to watch out for 	Presenter : Ms Lynne Angus (Rhodes University)
15:00 – 15:15	Tea & Coffee Break	
15:15 – 15:40	Fundamental aspects of Space reporting <ul style="list-style-type: none"> • Why is this important? • What is the link with students and staff? • Space usage • Use of space norms 	Presenter: Mr Jacques Botha, University of the Free State
15:40 – 16:00	Open Forum to clarify remaining issues and a wrap of the day	Panel of presenters
18:00	Social event/Dinner @ Monte Bello Estate	